



Parks and Recreation Board Agenda
Wednesday, December 20, 2017 – 5:30 pm
Cravath Lake Front Room
2nd Floor, Whitewater Municipal Building
312 W. Whitewater St. Whitewater, WI 53190

AMENDED AGENDA AS OF 1:30 P.M. 12-18-2017

THE FOLLOWING IS HEREBY ADDED TO THE AGENDA:

Request for approval to hold meeting with less than 72 hours notice, as required by City of Whitewater Transparency Notice.

Call to Order and Roll Call

Request for approval to hold meeting with less than 72 hours notice, as required by City of Whitewater Transparency Notice.

Consent Agenda:

CA-A	Approval of Parks and Recreation Board minutes of November 15, 2017
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Hearing of Citizen Comments:

No formal action will be taken during this meeting, although issues raised may become part of a future agenda. Participants are allotted a 3 minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those issues as designated in the agenda.

Staff Reports:

Parks & Recreation Director Report	Updates to include :Lakes Management updates
Recreation and Community Events Programmer	Program Updates

Considerations:

C-1	Discussion and update on current Aquatic and Fitness Center November Financials Review
C-2	Discussion and possible action on Big Brothers Big Sisters to be eligible as a partnership Organization and receive free facility rentals.
C-3	Discussion and action on Aquatic Center Lightning Rule
C-4	Discussion and possible action on Starin Park Parking Lots
C-5	Request for future agenda items
C-6	Adjourn

It is possible that members of, and possibly a quorum of members of, other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information over which they may have decision-making responsibility; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.



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Call to Order and Roll Call

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**City of Whitewater
Parks and Recreation Board
Minutes**

Wednesday, November 15, 2017– 5:33 pm

Cravath Lakefront Conference Room
2nd Floor, Whitewater Municipal Building
312 W. Whitewater St. Whitewater, WI 53190

Call to Order and Roll Call

Carol McCormick, Ken Kidd, Steve Ryan, Matthew Sylvester-Knudtsen, Bruce Parker, and Jaime Weigel.

Absent: Larry Kachel, Jen Kaina, Brandon Knedler, and Mike Kilar.

Staff: Eric Boettcher, Debbie Oas and Brian de la Torriente.

Guests: None

Consent Agenda:

CA-A Approval of Parks and Recreation Board minutes of October 18, 2017

No items to be removed from consent agenda. Ryan moved to accept the consent agenda. Second by Parker. Ayes: Ken Kidd, Carol McCormick, Steve Ryan, Matthew Sylvester-Knudtsen, Jaime Weigel and Bruce Parker. Noes: None. Abstain: None. Absent: Jen Kaina, Brandon Knedler, Larry Kachel and Mike Kilar.

Hearing of Citizen Comments:

No formal action will be taken during this meeting, although issues raised may become part of a future agenda. Participants are allotted a 3 minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those issues as designated in the agenda.

No Comments

Staff Reports:

Parks & Recreation Director

Eric Boettcher - A grant through the DNR will be applied for on December 9th, 2017 to help with the lake drawdown. This grant would help support the engineering, restocking of wildlife and controlled burn. The grant is roughly in the amount of \$30,000-\$40,000. There will be more opportunities for grants in 2019 for this project.

(Kachel arrived 5:36 pm)

There will be a walkthrough at the Effigy Mounds to determine where to place plaques with information regarding the mounds on boulders throughout the park. A plan will be put in place to decide how to define each individual mound.

Amphitheater project planning has started for 2018. There is \$50,000 from 2017 will be available for the planning and request for proposal in 2018. The original additional funding will be asked for from council in 2018 once a design has been selected. Estimated project to cost \$200,000.

There is work being done on the Parks and Recreation homepage to try and make it more user friendly.

Athletic Program Coordinator – Club basketball and youth basketball programs have started. Currently there are about 110 participants for Club basketball and 44 for youth basketball. The ice rink will start to go up this week at Big Brick Park. A youth volleyball program will be offered starting late January, and scheduled to go to the end of February.

Considerations:

(Knedler arrived 5:40 pm)

C-1 Discussion and update on current Aquatic and Fitness Center October Financials Review

Boettcher referred to the packet. The YTD revenue is within \$3,000 of expenses. Capital fund revenues from WUSD will be \$25,000 in 2017 and \$25,000 in 2018 because of July-June budget. In the new budget, school district rentals will be eliminated.

Oas reported that the Friends Group helped fund a new sign for the Aquatic and Fitness Center. The Friends Group is also going to help with a fundraiser for a new AED for the fitness center. There will be holiday specials offered on classes at the Aquatic and Fitness Center.

C-2 Discussion and possible action on Senior Center Program Fee Structure

Boettcher reported the Senior Center would like to have an annual \$10 membership fee. The membership fee would be the same for residents and non-residents to try and attract more members. The annual fee would help fund the new part-time front desk position at the Senior Center.

Kidd inquired what the benefit of being a member is.

Boettcher shared benefits such as receiving the monthly newsletter and being able to register for certain programs.

Knedler requested to talk with other Senior Centers around the area to see if this is in line with them.

C-3 Discussion and Review of 2018 Parks and Recreation Budget

Boettcher referred to the packet. The budget was presented to City Council. Next year would like to present budget to Park and Recreation Board earlier. Finance Director, Steve Hatton made a new format to the budget with a breakdown of the budget and footnotes. Fund 246 has a current balance of \$30,000, with potential of \$44,000 next year. This money is for the replacement of turf on Treyton's Field of Dreams. Some of this money will go towards the funding of the Athletic Coordinator position since so much time and effort is put in at Treyton's during the spring and summer.

Knedler asked if sports programs are revenue generating and how did they do?

Boettcher replied that would need to be looked into.

Boettcher noted the amphitheater project rolled over from the 2017 budget to the 2018 budget.

C-4 Request for future agenda items

McCormick – possible replacement of pier at Trippe Lake

C-5 Adjourn

Kachel moved to adjourn at 6:13 pm. Second by Knedler. Ayes: Carol McCormick, Ken Kidd, Matthew Sylvester-Knudtsen, Steve Ryan, Bruce Parker, Brandon Knedler, Jaime Weigel and Larry Kachel. Noes: None. Abstain: None. Absent: Mike Kilar and Jen Kaina

Next scheduled meeting: Wednesday, December 20th, 5:30 pm

Respectfully submitted,

Brian de la Torriente

Brian de la Torriente

Memo

To: Parks and Recreation Board
From: Eric Boettcher, Parks and Recreation Director
Date: December 15, 2017
Re: December 20, 2017 Parks & Recreation Board Meeting

Staff Report

Parks and Recreation Directors Report:
Updates to include Lake Drawdown Grant, and more...

Program and Events Supervisor:
Program Updates

C-1 Discussion and update on Current Aquatics and Fitness financial review and updates.

We will also discuss future specials for the month January that we hope to attract more members for the 2018 season. Financials for November will be presented and discussed at our meeting.

C-2 Big Brothers Big Sisters request to be eligible as a partnership organization

Big Brothers Big Sisters of is requesting to be a partner organization of the Whitewater Parks and Recreation Department. This will enable them to receive free and/or discounted use of city facility space to hold programs and meetings.

C-3 Discussion and Possible Action on Aquatic Center Lightning Rule

The Aquatic Center has had the rule that when there is lightning outside of the building that the pool is closed until the lightning storm is over. I have included in this a list of surrounding pools and what rules they follow. I also contacted our insurance carrier and after researching with them have found that we are protected from this. CVMIC (Cities and Village Mutual Insurance Company) who is the City of Whitewaters insurance provider has informed us that we are covered from any risk. In addition the Wisconsin State Statute 895.52 that specifically addresses this that also protects us. I will be asking the Board for direction at how we apply this policy in the future at our facility.

C-4 Discussion and Possible Action on Starin Park Parking Lots

Due to changes in the parking procedures at the University of Whitewater Starin Park Parking Lots have seen an increase in use during the school day. This has presented some issues for patrons who use the parks and some maintenance concerns. We will discuss some possible solutions to this issue. I hope to have a recommendation as to how we move forward to improve the parking for community use at Starin Park. (See attached map)

C-5 Request for future agenda items

Thanks!
Eric Boettcher
Parks and Recreation Director

start something



Big Brothers Big Sisters

of Rock, Jefferson and Walworth Counties

1545 Hobbs Drive
P.O. Box 655
Delavan, WI 53115
(262) 728-8865

www.bbbs4kids.org

November 8, 2017

Dear Mr. Boettcher:

I'm writing on behalf of the Big Brothers Big Sisters Organization of Rock, Walworth, and Jefferson Counties. As you may know, we are a donor-supported organization that places caring adults in the lives of children in one to one mentor relationships.

Through the positive impact of these friendships, our children are less likely to engage in negative behaviors, use drugs and alcohol, and more likely to graduate from high school.

To supplement our mentoring program, we offer holiday events throughout the year. We serve the Whitewater community primarily from the recruitment of student volunteers who attend the University of Wisconsin Whitewater. Currently, we have many Whitewater based matches in our programs.

Therefore, we are respectfully requesting to be accepted as a Partner Organization to the Whitewater Parks and Recreation Department, and are hoping to reserve the Cravath Community Center on January 27, 2018 for our Annual Winter Party as a partner organization. I've attached our 501C3 information, and hope to hear back from you regarding our request at your earliest convenience.

Best Regards,

Tracy Bostrom
Big Brothers Big Sisters
Community-Based Program Coordinator
tbostrom@bbbs4kids.org

LIGHTNING POLICIES

(SURROUNDING AREA POOLS - INDOOR)

1. HARTFORD DOES NOT CLOSE FOR LIGHTNING
2. SPLASH IN MEQUON DOES NOT CLOSE FOR LIGHTNING
3. MUKWANAGO YMCA DOES NOT CLOSE FOR LIGHTNING,
ONLY TORNADO WARNINGS
4. SHRADER YMCA (BROWN DEER) DOES NOT CLOSE FOR
LIGHTNING
5. REC PLEX IN KENOSHA DOES NOT CLOSE FOR LIGHTNING
6. KENOSHA YMCA DOES NOT CLOSE FOR LIGHTNING
7. JANESVILLE YMCA DOES NOT CLOSE FOR LIGHTNING,
ONLY TORNADO WARNINGS OR SEVERE WEATHER

SCHOOL POOLS THAT DO NOT CLOSE FOR LIGHTNING:

WEST ALLIS

BROOKFIELD

NEW BERLIN EISENHOWER

NEW BERLIN WEST

GREENFIELD

MUSKEGO

GREENDALE

PABST FARMS YMCA IN OCONOMOWOC DOES CLOSE FOR
LIGHTNING



W Starin Rd